ANNUAL QUALITY ASSESSMENT REPORT

NAME OF THE INSTITUTE: SCHOOL OF PHYSICAL EDUCATION

YEAR OF REPORT: 2011-12

PART A **The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year**

1. Curricular Aspect	• Grade-Credit System is followed
	
	• The school is running the following most enriched programs in India :
	    ○ B.P.E. (Bachelor in Physical Education) 3 Years Degree Course
	    ○ M.P.Ed. (Master in Physical Education) 2 Years PG Course
	    ○ M.Phil. (Master in Philosophy) 1 Year Pre Doctoral Course
	    ○ Ph.D.
	
	• Curriculum update based on the current needs of the Schools and advances in knowledge
	
	• All courses of School of Physical Education are job-oriented courses
	
	• Students for the all the courses are admitted through entrance examination
	
	• NCTE norms are strictly adhered to in the admission process
	
	• State governments norms are followed in admission process for reserved categories and women
	
	• From the session 2008-09 all the courses except Ph.D. Program has been converted into semester system according to ordinance 31 of the university.
	
	• Due to the semester system some new subjects have been added in curriculum and the up gradation of the syllabus for all the semester is a continuous process.
	
	• Evaluation process is also revised and some practical oriented area of the course like "conditioning", "match practice" which were not earlier evaluated are now come under evaluation process and students are given marks for that.
	
	• Students' feedback are collected at the end of each semester and evaluated by a committee.
	
	• The quality and weaknesses of the teacher are evaluated on a percentile scale and have been given back to the concern teacher for self-improvement.

2. Teaching – learning and Evaluation	• Lectures are supplemented by assignments, seminars and field visits.
	• Ph.D. qualified faculty as on date is 100%
	• Continuous and comprehensive evaluation process is followed with three sessional examination , end semester exam in each course
	• Strict adherence to examination schedule, timely evaluation of answer sheets and declaration of results.
	• Students' are given feedback on their performance and answer sheets are shown to them
	• Result processing is computerized
	• Departmental Seminar is held time to time in each semester.
	• Important Days, Co-curricular Activities and Annual Function are observed/celebrated
	• The school is having only two multimedia projectors in which one is fixed in a classroom and other is used as portable multimedia projector.
	• The department was shifted in its new building from the session May 2010
	• Some of the teachers are using multimedia projectors and other teachers are also motivated to use multimedia projectors.
	• For improving the learning process students will be given the following types of assignment:
	• Evaluation during Group Discussion
	• Ideography of Presentation of Performance
	• Internship
	• Paper Presentation
	• Investigative Projects
	• Application of Principles Learnt for Practical Problems
	• Improvisation of Equipments, play fields.
	• Reports on Field Trips.
	• Classroom teaching exposure is being introduced for M.P.Ed. students.
	• Power Point Presentation of Seminars
	• The teachers are motivated to evaluate the class test within one week of the test and show the answer book to students.
	• The end semester exam answer sheets are evaluated as central valuation system the same day or the next day of the exam to declare the result within three days after the completion of the exam. Results of 11-12 sessions were declared on 30/05/12.

3.	Research, consultancy and Extension	• All the faculty members have completed their Ph.D. • One faculty has completed the U.G.C. research project and one has submitted. • The teachers are motivated to publish more research papers and to attend conferences and seminars for refining their professional knowledge. • The students and faculty are also providing consultancy services to various schools, college, and other organizations in conducting the sports meet and this practice will continue in next session also. Extension services are regularly provided to the people visiting the campus. • Guidance and assistance for physical fitness is provided to candidates other than determents for the preparation of Sab - Inspector, Police Constable, Army etc for the.
4.	Infrastructure and Learning Resources	• A small computer lab with eight computers has been started in the old building. Ten more computers are purchased from U.G.C. XI Plan. • Establishment of athletic care and rehabilitation center completed. • The school has started M.Phil from 2008-09 sessions and thesis is compulsory for the students so school is also planning to purchase research equipments of at least 5 Laces rupees. • The school has also purchased a tractor and a pitch roller is purchased form U.G.C. grant, in the next session these equipments will be used for ground maintenance. • New grounds are constructed cricket, football, hockey lawn tennis basket ball Kho-Kho Kabaddi etc. • Development of research labs is in progress.

5.	Student Support and Progression	• Intramural programmed is continued as a regular program of the department for giving the students the opportunity of participation and organization of sports tournaments and competition. • Cultural and literary activities are continued in the session to develop the students' inherent qualities. • Guest lecture are organized for students on personality development and language improvement. • Anti ragging committee was formed to stop the ragging completely. • Consultancy service records will be maintained. • Placement facility, career guidance, and counseling service are being continued. • More classroom seminars are initiated this year • Grievances redressal mechanism exists and counseling is provided to students.
6.	Governance and leadership	• School of Physical Education holds key position in managing affairs of Devi Ahilya University related to Education. Three of its faculty members are heading three different departments of the university. • Academic Calendar is strictly followed. Teaching schedule is adhered to and syllabus is covered on time. • Strong emphasis on classroom teaching. • Results declared on time. • Student feedback system is followed for continuous improvement. • Monthly faculty meeting for analyzing departmental activities are held. • Faculty meeting with students in every month is conducted to know the feelings of students regarding departmental activities and their suggestion are incorporated. • Academic autonomy as per ordinance 31 is being exercised and it will be continued.

7.	Innovative practices	• Meeting of Quality Cell is organized regularly. The cell functions effectively.
		• Teacher – Parent Association meetings are arranged from time to time and progress of the students are brought to the knowledge of the parents
		• Personality – Development program is by arranging lectures of edge makers and other renowned personalities
		• For the last three years sports management companies have shown keen interest in providing placements to students of the department. This year three companies visited the school in the month of April Australian sports commission. Leap start and Edu sports were the companies, 95% students of M.P.Ed were absorbed this year.

INNOVATIVE PRACTICES:

PART B: ACTIONS DURING THE YEAR 2011-12

1	Activities reflecting the goals and objectives of the institution	• To prepare specialized personnel in the field of Education by offering M.P.Ed., M.Phil. (Physical Education) and Ph.D. (Physical Education) Programs.
		• B.P.E., M.P.Ed. and M.Phil courses having sports activities practical and theory subjects related to Physical Education like Training Methods, Sports Psychology, Sports Biomechanics etc. reflect the goals and objectives of the institution. Practical aspects like teaching practice, Intramural, computer applications and officiating and coaching in different games and sports also reflect the goals and objectives.
2	New academic programme initiated (UG andPG)	No
3	Innovations in curricular design and transaction	• ICT as a subject is offered by all students at M.P.Ed. level
		• Staff Members, Research and Project Fellows, students, Office and Library staff are provided with Computer and Internet Facility.
		• Wherever possible Teaching Aids and Power Point Presentations are made.
		• B.P.E., M.P.Ed. and M.Phil (Physical Education) curriculum is designed on semester system basis and as per the current needs of the profession. Ordinance approved from Coordination committees.
4	Inter-disciplinary programs started	• Inter disciplinary programme for various departments is conducted by the department as and when required students from all the departments of university regularly seeks guidance from faculty.

5	Examination Reforms implemented	• Examination reforms as per ordinance 21 and 31 are implemented as per the provisions of semester system.
6	Candidates Qualified NET/SLET/GATE	• 10-15 UGC NET and 2-3 JRF qualify every year • 50 candidates have qualified NET/SLET/Junior Research fellowship etc.
7	Initiative towards Faculty development program	• Staff Members are provided with Computer and Internet Facility. • Faculty development programmes in Physical Education have been conducted through Academic Staff College, Devi Ahilya University, Indore. One teacher joined the course this year in refresher course.
8	Total number of seminars / workshops conducted	• One Departmental seminar have been conducted.

9	Research projects
	  a) Newly implemented
	  b) Completed
		• Completed in the year 2009-10

10	Patents generated if any	None
11	New collaborative research programme	• M.Phil and Ph.D. research programme in Sports Psychology Measurement and Evaluation and Exercise Physiology are being conducted though collaboration has been done.
12	Research grants received from various agencies	• Rs. 5 lakh in from U.G.C.in X plan and utilized fully.
13	Details of Research Scholars	• 22 Ph.D. research scholars are working under faculty members. 10 M.Phil research scholars have completed their dissertation in 2010-11 sessions.
14	Citation index of faculty members and impact factor	• Chief Editor :- Dr.Deepak Mehta "International journal of sports sciences and fitness" (Online Biannual scientific journal) • Associate Editor :- Dr.Sudhira Chandel "International journal of sports sciences and fitness" (Online Biannual scientific journal) • Dr. S.K. Yadav, Chief Editor- International Journal of Physical Education.
15	Honors /awards to the faculty	• Faculty Members have been appointed Coach/Manager of Devi Ahilya University. Coach/Manager Badminton, Cricket and Athletics Teams and have published several research papers.
16	Internal resources generated	• Construction of Teaching Practice Equipments and improvisation of equipments for training purpose.
17	Details of departments getting SAP, FIST, etc assistance / recognition	None
18	Community services	• Coaching, research and playfield facilities are provided by the department regularly to the different institutions, Health and fitness benefits provided to the people of community.
19	Teacher and officers newly recruited	No

20	Teaching - non teaching staff ratio	7:3
21	Improvements in the library services	• Projects and Journals are purchased regularly. Around 50 books orders placed.
22	New books /journals subscribed and their value	• Vyayam Vidayam. • Journal of Physical Education, Sports Sciences (Bi-annual). • Indian Journal of Physical Education. Sports Medicine and Exercise. • Research Bi-annual. • Science Scientific Journal. • Scientific Journals in Exercise. • Indian Journals of Teacher Education. • Indian Journal of Sports Studies. • Journal of Physical Education and Sports Sciences.
23	Courses in which student assessment of teachers is introduced and the action taken on student feedback	• B.P.E. II, B.P.E. IV, B. P. E. VI Sem, M.P.ED. II Sem, • M.P.ED. IV Sem, M.Phil II Sem.
24	Unit cost of education Unit cost = total annual expenditure budget (actual) divided by the number of students enrolled.	• 43263/-
25	Computerization of administration and the process of admissions and examination, result issue of certificates	• Admission process, Examination results, Mark sheets, Certificates and other administrative work is computerized and software regarding this is being utilized.
26.	Increase in the infrastructural facilities	• New furniture added in Computer lab and Head's room • New playfields and physiotherapy lab has been established.
27.	Technology upgradation	• Computer lab has been upgraded with new computers (10).
28.	Computer and internet access and training to teachers and students	• Computer and internet access, and computer application training is given to M.P.Ed. II Semester students and is being included in the curriculum.
29.	Financial aid to students	• M.P. Government scholar ship are provided to SC/ST and OBC students. Scholarship from some other state are also available through their respective state departments.
30,	Activities and support from the Alumni Association	• Activities are occasionally conducted by the Alumni Association but it is in formative state.
31.	Activities and support from the Parent Teacher Association	• Parents are regularly contacted as and when required. Department is planning to have regular Parent-Teacher meeting.

32.	Health services	• Health services are provided as and when required through contractual support or consultation services. Staff and Student make use of the University health centre.
33.	Performance in sports activities	• Numerous students represent U.T.D. and University Teams in different games and Sports every year.
34.	Incentives to outstanding sportspersons	• Incentives to outstanding sports persons are available as per the Norms of Higher Education departments of Madhya Pradesh.
35.	Student achievements and awards	• Based on the students achievements departments is planning for the award keeping in view the financial condition.
36.	Activities of the Guidance and Counseling unit	• Regular guidance and counseling is given to all the students but it has not established the unit.
37.	Placement services provided to students	• Regular placement services are provided by all the faulty members of department and sports management companies are regularly visiting at department. Three sports management companies visited the department and provided 95% placement to the M.P.Ed. Final Year students.
38.	Development programs for non-teaching staff	• Non-Teaching staff is encouraged to participate in developmental programmers of the University and other institutions as and when started.
39.	Healthy practices of the institution	• Students regularly participate in NCC, NSS and Shramdan.
40.	Linkages developed with National/International, Academic/Research bodies	• Department will try to develop linkage with National academic research bodies. However linkage is developed by the department with other institutions during educational tours and adventure tours.
41.	Any other relevant information the institution wishes to add	• Conducted leadership training camp at Pachmari for the students of B.P.E. II and IV Sem.

Part C: Detail the plans of the institution for the next year:

- E-Learning centre (including virtual class room) for Research and Development
- E-assessment centre for Psychological testing and Research
- E- assessment centre for fitness testing.
- E- assessment centre for biomechanical testing.
- E- assessment centre for physiological testing.
- Teacher empowerment program for school and college teachers of tribal areas
- Establishment of Placement, Guidance and Counseling and Extension service cell
- Up gradation of Computer, ET, Science and Psychology Laboratories
- Up gradation of Library
- Renovation of Institutes old research block.
- Construction of Auditorium and Canteen, Girls common room
- Purchase of :
    - Interactive White Boards for each classroom and seminar room
    - Language lab equipments consisting of a control unit, lingua phones and cassettes.
    - Purchase of split AC
    - Computers along with the accessories
    - PSCF laser Printer
    - Video camera with projector
    - DTH with recording facility
    - DVD of encyclopedias and other reference material
    - TV large screen
    - Original Anti-virus soft wares

Name and Signature of Coordinator, IQAC   Name and Signature of Head,
     UTD